



# THE INSTITUTION OF ENGINEERS, MALAYSIA

Bangunan Ingenieur, Lot 60/62, Jalan 52/4, Peti Surat 223, 46720 Petaling Jaya, Selangor Darul Ehsan  
Tel: 03-79684001/2 Fax: 03-79577678 E-mail: [sec@iem.org.my](mailto:sec@iem.org.my) IEM Homepage: <http://www.myiem.org.my>

## To all Members of the Chemical Engineering Technical Division, IEM **29<sup>th</sup> AGM**



Notice is hereby given that the **29<sup>th</sup> Annual General Meeting** of Chemical Engineering Technical Division, IEM will be held on **3<sup>rd</sup> October 2015 (Saturday)** at **Auditorium Tan Sri Chin Fung Kee, 3<sup>rd</sup> Floor, Wisma IEM, Petaling Jaya at 11.00 a.m.**

### AGENDA

**BEM Approved CPD/PDP: 2 hours  
REF: IEM15/HQ/289/AGM**

1. Opening Address by the Chairman for Session 2014/2015.
2. Confirmation of the Minutes of the 28<sup>th</sup> Annual General Meeting held on 11 October 2014.
3. Matters Arising.
4. To receive and adopt the Secretary's Report for the SESSION 2014/2015.
5. To receive and adopt the Financial Statement for the year ending 31 December 2014.
6. Election of the New Office Bearers for SESSION 2015/2016.
7. Address by the Chairman for SESSION 2015/2016.
8. Any Other Business.

Your presence will contribute to the success of this meeting.

Thank you.

**Ir. Thayananthan Balakrishnan**  
**Chairman**  
**Chemical Engineering Technical Division, IEM**

#### DONATIONS TO IEM BUILDING FUND (WISMA IEM)

**Members are urged to consider donating generously towards the IEM Building Fund.  
All contributions are deeply appreciated.**

#### CPD HOURS CONFIRMATION

Name of Member:.....

Membership No: .....

Signature: .....

Date : **3<sup>rd</sup> OCTOBER 2015**